

November 15, 2010

Agenda: December 1, 2010

Board of Directors
Boulder Creek Recreation and Park District
13333 Middleton Avenue

2011 Meeting Schedule

Dear Members of the Board,

As I have been sorting through various archival records of the District, I have noticed a meeting schedule for the following year's meetings of the Board of Directors has appeared in our records on some occasions, but not others.

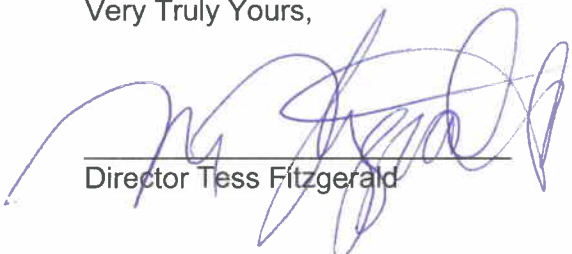
I believe it would be very helpful to the District and the public we serve if the Board formally enacted a policy of adopting the following year's meeting schedule at the December meeting of the Board of Directors this and every subsequent year. Not only does this provide the public an opportunity to plan their attendance, it provides a basic framework to ensure the agendas and minutes are complete for any given year period.

I have created a draft Meeting Schedule for 2011, though the presentation of the annual meeting schedule is intended to be the responsibility of the District Manager in the future.

Therefore it is recommended the Board take the following actions:

1. Adopt the 2011 Meeting schedule of the Board of Directors of the Boulder Creek Recreation and Park District, as presented in Attachment 1 to this letter;
2. Direct the District Manager to create and place future annual meeting schedules on the December Board of Directors Agenda for adoption, and post the adopted meeting schedule on the website and in the meeting notice box located outside the Recreation Hall.

Very Truly Yours,



Director Tess Fitzgerald

Attachment 1: 2011 BCRPD Board of Directors Meeting Schedule

**Boulder Creek Recreation and Park District
Board of Director's 2011 Meeting Schedule**

January 5, 2011

February 2, 2011

March 2, 2011

April 6, 2011

May 4, 2011

June 1, 2011

July 6, 2011

August 3, 2011

September 7, 2011

October 5, 2011

November 2, 2011

December 7, 2011

The Board of Directors meets the first Wednesday of each month at the Recreation Hall Annex, located at 13333 Middleton Avenue, Boulder Creek CA (behind the Firehouse).

-Attachment 1-